

## **Kansas Physical Therapy Association Tracking Service**

### ***What exactly is the tracking service and how does it work?***

The KPTA provides a fee based continuing education tracking service to Kansas licensed PTs and PTAs. The KPTA tracking service is recognized by the KSBHA in that KSBHA acknowledges KPTA provided CE reports on behalf of tracking subscribers for their license renewal CE requirements. As a segment of the tracking service, the KPTA works in conjunction with the Kansas State Board of Healing Arts (KSBHA) in reviewing courses for determination of continuing education credit for physical therapists and physical therapist assistants licensed in Kansas.

The KPTA Professional Competency Committee follows the Rules and Regulations for CE criteria as set forth by K.A.R. 100-29-8 when reviewing CE courses for approval determination.

A subscription fee to the optional service is assessed for each two-year CE cycle. The tracking subscription fee is completely independent of the KSBHA annual license renewal fee and is paid directly to the KPTA. APTA/KPTA membership is not required to subscribe to the CE tracking service.

CE tracking subscribers submit course information after successfully completing a CE course by mailing, faxing, or emailing the course information to the KPTA office. Only CE Sponsors may have a CE course reviewed for pre-approval prior to the course date(s).

### ***The KPTA CE Tracking Service provides...***

- Peace of mind that completed CE courses will be reviewed to ensure they meet current CE criteria prior to license renewal
- Notices of acquired CE hours
- Ability to check CE status at anytime via the KPTA website at [www.KPTA.com](http://www.KPTA.com)
- Reminders of renewal dates
- Comfort knowing CE data is secure from fire, floods, loss of records during moving and other unfortunate occurrences
- CE audit prevention/assistance
- Ability to inquire as to pre-approval status of CE courses
- Acceptance by other state licensing boards
- Certified reports printed from previous CE cycles (Fee based)

**Continuing Education individual application forms and supporting information may be forwarded to the KPTA office by method of:**

E-MAIL: [CEapp@kpta.com](mailto:CEapp@kpta.com)

MAIL: KPTA, 2900 SW Plass Ct, Ste 202, Topeka, KS 66611

FAX: 785-290-0476